# Guidelines for Undergraduate Research Graduation Cord

The [Undergraduate Research (UR) Graduation Cord](https://www.ncat.edu/provost/undergraduate-research/students/graduation-cord.php) is administered through the [Center for Undergraduate Research](https://www.ncat.edu/provost/undergraduate-research/index.php) to recognize undergraduates who have participated in research experiences and other scholarly activities during their undergraduate academic tenure at North Carolina Agricultural and Technical State University.

**Eligibility for requesting the UR graduation cord:**

* Must be a **graduating** senior;
* Must have participated in a **faculty-mentored** **research experience or an original scholarly or creative activity** at any time in the undergraduate academic career;
* Must have **documented outcomes** (a poster, journal article, proof of a creative performance) from the research experience, scholarly activity, or creative activity; and
* Must have **presented outcomes** at a professional conference, **or** at a Center for Undergraduate Research Symposium, **or** published in an academic journal.
* **Attendance in a research course does not qualify as an undergraduate research experience.**

**Undergraduate Research Participation Form:**

1. Complete the Undergraduate Research Participation form, and
2. Obtain the signature of the faculty-mentor for the specified research experience, scholarly or creative activity.

**Form Submission**

Forms are accepting from **graduating seniors ONLY**. Complete the [online submission and upload your completed form](https://ncat.az1.qualtrics.com/jfe/form/SV_5hymfTAdgG1r0cC) no later October 29th for the Fall graduation and April 3rd for Spring graduation. For questions, please contact the Center for Undergraduate Research director Dr. Jared Webb (jnwebb@ncat.edu) with the subject line **UR Graduation Cord**.

# UNDERGRADUATE RESEARCH/SCHOLARLY ACTIVITY PARTICIPATION FORM

*Name:*       *Email:*

*Classification:* *Major:*

*Semester and Year of participation:*       *Graduation Date:*

*Hometown:*

Describe the research or original scholarly activity or creative activity you conducted (*in less than 100 words*).

Faculty Mentor who supervised your research or scholarly/creative activity *(This is the same person that signs this form)*:

Name:       Institution:

Name the university/college where the research or scholarly/creative activity occurred:

Where have you presented your research or scholarly/creative activity (provide the event and date, and/or journal)?

*I certify that the information provided above is accurate. I understand that I must be graduating this semester in order to receive a graduation cord. I also understand that I will receive a graduation cord once the information provided has been verified.*

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| Student Name *(Print)*  | Student Signature  | Date  |
|       | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |       |
| Faculty Mentor (*Print)*  | Faculty Mentor Signature  | Date  |

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***Center for Undergraduate Research Use Only***

Date verified       CUGR Approval

Date cord was received       Student signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_