



**NORTH CAROLINA AGRICULTURAL
AND TECHNICAL STATE UNIVERSITY**

PHASED RETIREMENT PROGRAM 2025 TIMELINE

September 2024	Distribute materials to eligible faculty members
September 2024	Discussions between faculty and chairs
October 2024	Information session for interested faculty
January 31, 2025	Deadline for applications for 2025 Program
February 7, 2025	Deadline for submission of applications to the Provost (Return to the Office of Academic Budget & Personnel)
February 14, 2025	Applicants will receive notices of approval or denial
March-April 2025	Faculty to meet with Benefit Officers to complete all required retirement paperwork
March 31, 2025	Deadline for all signed Agreements and Releases to be returned to Academic Budget and Personnel
April 4, 2025	Final deadline for faculty member to revoke signed Release
April 30, 2025	Last day to submit retirement application to begin TSERS income for July 2025 (This deadline does not apply to ORP participants).
July 1, 2025	Last day to submit ISAF that will end tenured full-time position and begin new half-time appointment