Faculty Senate

Meeting: August 24th, 2021

Web-Conference, Zoom

Minutes

1. Call to Order
	1. Meeting was called to order at 3:06 p.m. by Faculty Senate Chair, Dr. Galen Foresman, with quorum established. Quorum was verified via roll call through senators posting name and department in chat area.
2. Approved Agenda with Flexibility
	1. Motion made by Dr. Hoover
	2. 2nd by Dr. Harrison
		1. Motion passes without dissension
3. Senate Welcome and Introduction of New Senators
	1. Dr. Foresman welcomed all senators, new and veterans and briefly shared available committees for senators to serve on.
	2. New Senator - Library Services – Alternate David Rachlin
4. Statement from Galen Foresman
	1. Discussed the agenda, purpose and items included on the agenda and highlighted the following:
		1. Reminded senators of deadline for institution's Vaccine Card (No later than Sept 1)
		2. Faculty and students not vaccinated will be required to be tested per university policy. Both students and faculty will be notified if they have missed their testing appointment. All information pertaining to COVID-19 appointment, testing, and VC is subject to HIPPA laws.
		3. Faculty Senate wording for QEP posted to University Bulletin and Student Handbook
		4. Office Hour Policy Fully Approved and Posted
		5. ADVANCED IT Tenure and Promotion worship 9/28 2 p.m. - <https://hub.ncat.edu/_files/administrative/eapcompsychflyer-1.pdf>
		6. Provost Office Training Dates (TBD) for Performance Review Committees and non-tenure track faculty promotion
5. Reflections – In Honor and Memory of Dr. Julius L. Harp
	1. EAP services available to faculty
	2. Will take place at 3:20 for 10 minutes and then again at 4:30. Anyone is invited to share reflections, statements and or memories of Dr. Harp.
	3. Memorial notes can be emailed to Faculty Senate Chair, Secretary, and Administrative Assistant, Dr. Foresman, Smith and Ms. Nina Ingram.
	4. Dr. Foresman read Dr. Harp’s Obituary.
		1. Memorials given by:
			1. Dr. Michelle Dobbins
			2. Dr. Robert Cobb
			3. Dr. Ming Dong
			4. Dr. Smith-Jackson
			5. Dr. Tiffany Fuller
			6. Dr. Shona Morgan
			7. Chancellor Harold L. Martin
6. Faculty Assembly Report – Dr. Nicole Dobbins
	1. Reported that faculty senate members can serve on committee on the State Faculty Assembly level
	2. A&T will host a Faculty Assembly Meeting during the 2021-22 academic year
	3. Encouraged any chair and faculty to reach out to her for questions or concerns.
7. Committee Reports
	1. New Programs and Curricula – Dr. Shon D. Smith
		1. Reported on the status of the committee, purpose, and ongoing projects.
		2. Shared the role Faculty Senate Executive Committee played during the summer in the absence of committee.
		3. Upcoming meeting will be scheduled with the committee
	2. Nominating – Dr. Shon D. Smith
		1. Committee will initiate and facilitate a special nomination and election process for the Vice-Chair position on Faculty Senate. The position will fulfill the year term that remains. This process will be completed by the September Faculty Senate meeting.
		2. Discussion of committees and committee chairs being full and how faculty senate members can become part of new committees took place.
	3. Educational Policy – Dr. Zachary Denton
		1. Reported on the new Office Hour policy (see attached new policy)
		2. Reported on Syllabus template developed and shared with university leadership (see attached). Seeking consultation with syllabi template earlier in the academic year to meet policy of Faculty Senate (FS) approval. Target date for FS approval will be at the September meeting.
		3. Dr. Foresman acknowledge the work of Dr. Denton and EP Committee on their collaborative work in getting new Office Hour policy passed. Also reported that process will be used as a template as the Faculty Senate engages on updating faculty handbook and constitution in the upcoming months.
	4. Faculty Welfare – Dr. William Randle
		1. Reported on the status of the committee and upcoming projects identified two priorities, delaying RPT/TPR cycle by one year due to COVID-19 and addressing the need for non-tenured faculty to have representation and resolution to address this will be forthcoming in the upcoming Faculty Senate (FS) meetings. A Committee meeting will be scheduled in the upcoming future.
	5. Constitution – Dr. Scott Harrison
		1. Reported on the status of the committee, purpose, and providing a brief overview on current priorities and projects. An invite for new members of the Faculty Senate to join the committee was extended. Meetings will be scheduled in the near future.
		2. Discussion took place on updating the constitution and faculty handbook when institutional policies change pertaining to faculty change, such as faculty office hours. Also, a reminder was made for all committees to consult and or work with faculty handbook and institution committees when developing resolution, policy, or draft changes.
	6. Faculty Handbook – Dr. Evelyn Hoover
		1. Reported on the status of the committee, purpose, and ongoing priorities and projects. Top priority, reviewing, and updating faculty handbook. An invitation for new members to join the committee was extended.
	7. Academic Calendar – Dr. Nicole McCoy
		1. Reported on the status of the committee, purpose, and ongoing priorities and projects. Current priority reviewing academic to provide feedback to leadership.
		2. Reminder was sharded that the structure of Faculty Senate business and meetings occur on Tuesdays 3-5 p.m. For example, Faculty Senate Executive Committee and Faculty Senate meeting on the 3rd and 4th Tuesdays of each month and Faculty Senate Committee should meet on the 1st and or 2nd of the month.
8. New Business
	1. Dr. Lybov Kurkalova gave a rereport on her time on the institutional transition R1 committee. She also shared the importance for all faculty to take part in this and other committees on all levels, institutional, college, and department.
	2. Dr. Foresman also commented on how faculty involvement on these committees is the shared governance that we as a Faculty Senate want.
	3. Dr. Foresman acknowledged that faculty going up for RPT in upcoming years may need support by Faculty Senate in the upcoming years due to the unforeseen impact the pandemic may have on the system.
		1. Reflections, and memorials cont.
			1. Memorials given by:
				1. Dr. Raptus
				2. Dr. Shon D. Smith
	4. Resolution in honor of Dr. Julius Lee Harp
		1. Resolution presented by Dr. Randal and read by Dr. Foresman
			1. Motion made to accept resolution Dr. Zachary Denton
			2. Motion second by Dr. Yewande Fasina
			3. Motion passed unanimously
	5. Dr. Dobbins requested that discussion be held at the next Faculty Senate meeting pertaining to COVID-19 dashboard and reporting status
	6. Dr. Kurkalova requested that a further discussion be held at the next Faculty Senate meeting for the Senate to hold an annual memorial for faculty lost during the academic year.
9. Adjournment
	1. Motion made by Dr. Shon Smith
	2. Motion 2nd by Dr. Nicole McCoy
	3. Motion passed
	4. Meeting adjourned at 4:55 p.m.