



## Annual Summative Report and Calendar AY 2015-2016 – AY 2016-2017

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The faculty of the Department of Counseling meet annually to (a) review, amend, and approve department Program Objectives within the context of data gathered from the previous academic year, and (b) review and approve recommendations for programmatic changes to be instituted in the upcoming year. Following is a summative report of faculty discussions held at the Annual Faculty Retreat (August 2016). The report is divided into three sections, specifically, teaching and learning, scholarship and professional development opportunities, and service.

### Teaching and Learning

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) accredits the Mental Health Counseling-Clinical and School Counseling programs at North Carolina A&T State University. Likewise, the Department of Counseling has applied for CACREP accreditation of its Mental Health Counseling-Rehabilitation and PhD in Rehabilitation Counseling and Rehabilitation Counselor Education programs. CACREP requires that within core and specialty areas, Key Performance Indicators (KPIs) are identified. KPIs are capstone assignments which measure teaching and learning. Based on data from 2015-2016, faculty recommended to revise KPI measures to be a consistent 25 points across core and specialty area courses. This resulted in modification to each assignment and subsequent syllabi. Some measures were also divided into two parts to allow for students to receive ongoing feedback, thus achieving greater mastery of the core or specialty area content. Standardization of rubrics across course sections was also a recommendation, as was the creation of a Blackboard course shell to house KPI evidences. Mean scores (scaled 0-100) for KPIs (AY 2015-2016) may be found in Table 1. The inaugural cohort of the PhD in Rehabilitation Counseling and Rehabilitation Counselor Education matriculated fall 2013, and of note, four students from this cohort were hooded during the North Carolina A&T State University May 2016 Commencement.

### Scholarship and Professional Development Opportunities

Within the Department of Counseling at North Carolina A&T State University, research and scholarship is a broadly applied and inclusive concept, including both faculty, doctoral, and master's student support. A review of assessment data for AY 2015-2016 highlighted professional presenting, publications, and grantsmanship whereby 100% of faculty evidenced scholarship within all three areas. As well, the department has historically encouraged professional presenting and publications among its master's students, and with the advent of the doctoral program, doctoral students are expected to publish and engage in professional presenting. For instance, in AY 2015-2016, master's and doctoral students produced numerous publications and professional presentations. Of note, the department sponsored student registration to the international conference for Racial and Ethnic Minorities with Behavioral Addictions (REMBA) held annually.

The department continues to support professional development among its faculty, supporting attendance to state, regional, and national conferences at least two out of every three years. Additionally and for AY 2016-2017, the Department of Counseling has established its *Counseling Innovators* lecture series to highlight emerging areas in counseling and to provide continuing education credits to faculty. In fall 2016, the department established a Writing Group for Junior Faculty; and in spring 2017, similar groups will roll out for Senior Faculty and doctoral students. The meta-purpose of Writing Groups is to build and enhance a Culture of Scholarship within the department.

### Service

The Council for Accreditation of Counseling and Related Educational Programs (CACREP) requires that departments provide appropriate continuing education regarding supervision and practicum/internship expectations among professionals in the field who provide practicum/internship supervision for NCAT students. The Department of Counseling has historically hosted 1-2 Site Supervisor Workshops (with continuing education credit). In AY 2016-2017, these training opportunities will increase in frequency, occurring in September and November (see attached calendar). Similarly, two supervisor trainings will be held in spring 2017. As part of their professional goals, counseling faculty continue to provide service to the University, community, and profession. A full array of departmental events may be found in the attached calendar.



Table 1

*AY 2015-2016 Key Performance Indicator Mean Scores by Program (Scaled 0-100)*

KPI COURSE and ASSIGNMENT	MHC-C	MHC-R	SCHOOL	RRCCE	TOTAL
COUN702 Lifespan Portfolio	85	87	83	N/A	85
COUN707 Professional Disclosure Statement	86	96	N/A	N/A	91
COUN708 Professional Disclosure Statement	N/A	98	N/A	N/A	98
COUN710 Professional Disclosure Statement	N/A	N/A	96	N/A	96
COUN712 Counseling Children Project & Presentation	N/A	N/A	86	N/A	86
COUN735 Counseling Role Play	92	94	94	N/A	94
COUN736 Case Study	83	88	99	N/A	90
COUN740 Instrument Review	81	90	85	N/A	85
COUN750 Group Leadership Activity	99	98	99	N/A	99
COUN758 Diagnosis and Treatment Planning Role Play	75	N/A	N/A	N/A	75
COUN760 Personal Career Development Project	97	97	97	N/A	97
COUN770 Mini Research Proposal	92	92	98	N/A	94



Table 1 continued

KPI COURSE and ASSIGNMENT	MHC-C	MHC-R	SCHOOL	RCRCE	TOTAL
COUN786 Creative Engagement Project	84	.90	91	N/A	88
COUN794 Publishable Manuscript	N/A	N/A	N/A	80	80
COUN800 Publishable Manuscript	N/A	N/A	N/A	100	100
COUN812 Experiential Teaching Sample	N/A	N/A	N/A	97	97
COUN818 Counseling Supervision and Model Paper	N/A	N/A	N/A	95	95
COUN989 Personal Theory of Counseling Paper	N/A	N/A	N/A	95	95
COUN870 Assessment Instrument Development	N/A	N/A	N/A	100	100
COUN880 Community Mapping Project	N/A	N/A	N/A	95	95



**College of Education  
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August 2016**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2	3	4	5	6
7	8	9	10	11	12 Opening Day	13
14	15 12p New Student Orientation Part 1: Proctor 114	16 Counseling Faculty Retreat	17 Classes Begin	18	19	20
21	22	23	24	25 6p-7p: New School Counseling Student Orientation: Proctor 211	26	27



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Sun	Mon	Tue	Wed	Thu	Fri	Sat
28	29	30 1p-4p: University Supervisor Meeting for P/I and Faculty Meeting	31			



**College of Education  
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 September 2016**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5 Labor Day Holiday	6 New Student Orientation Meeting Part II: 6p-7p: Proctor 160  CSI Ice Cream Social: 7p-8p: Proctor lobby	7 CBHW: 12p-1p Student Lunch and Learn: Current Trends in Mental Health Counseling  Practicum/Internship Informational Meeting: Proctor 160	8 PhD Program Student Meeting: 3p-4p  CSI Meeting: 5p-6p: Proctor 312	9	10
11	12	13 Counseling Coordinator Mtg.: 11a-12p  NRA Conference	14 Junior Faculty Writing Group (9a-1p) 303 Proctor  CBHW: 8a-5p: Mental Health First Aid (Adults)  NRA Conference	15  NRA Conference	16	17



<b>18</b>	<b>19</b> CBHW: Crisis Intervention Team Police Training	<b>20</b>	<b>21</b> Junior Faculty Writing Group (9a-1p) 303 Proctor  5p-6p APA Writing Workshop: Proctor 160	<b>22</b>	<b>23</b> College of Education Faculty Mtg (10a-1130a) 114 Proctor	<b>24</b>
<b>25</b> PhD Fall Picnic 1p-5p	<b>26</b>	<b>27</b>	<b>28</b> Junior Faculty Writing Group (9a-1p) 303 Proctor  6p-8p: RCA Event, "I have my degree, now what?" Proctor 114	<b>29</b>	<b>30</b> 9a-10a Site Supervisor Training: Program Orientation  1p-9p: NCE/CRC/CPCE Study Session	



**College of Education  
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North Carolina A&T State University  
October 2016**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						<b>1</b> Domestic Violence Awareness Month
<b>2</b>	<b>3</b> 5p-6p Study Abroad Interest Meeting Proctor 211	<b>4</b> University Supervisor Meeting for Practicum/Int. 5p-6p: Innovators in Counseling (CEUs available)	<b>5</b> Junior Faculty Writing Group (9a-1p) 303 Proctor  CBHW: 12p-1p Student Lunch and Learn: Client Documentation and HIPPA Compliance/FERPA Explained	<b>6</b>  SACES Conference	<b>7</b> CRC Exam Window begins  SACES Conference	<b>8</b>  SACES Conference





<p><b>9</b></p>	<p><b>10</b>  <b>Fall Break</b></p>	<p><b>11</b>  <b>Fall Break</b></p>	<p><b>12</b>      Junior Faculty Writing Group (9a-1p) 303      Proctor</p>	<p><b>13</b></p>	<p><b>14</b>  <b>CPCE Exam</b>       CBHW: 8a-5p: Youth Mental Health First Aid</p>	<p><b>15</b>  <b>NCE Exam</b>   <b>CRC Exam Window ends</b></p>
<p><b>16</b>       NCRE Conference</p>	<p><b>17</b>      Advisement for Fall/Summer Begins       School P/I Applications Due       NCRE Conference</p>	<p><b>18</b>      Mandatory School Counseling Student Meeting: 5p-6p*       Mandatory CMH-C Counseling Student Meeting 5p-6p*       6p-7:30p Innovators in Counseling: Dr. Wendi Schweiger, VP, NBCC International       NCRE Conference</p>	<p><b>19</b>      Junior Faculty Writing Group (9a-1p) 303      Proctor       Counseling Coordinator Mtg.: 11a-12p       Counseling Faculty Mtg.: 1p-2:30: Proctor 160       Mandatory CMH – Rehabilitation Counseling Student Meeting: 5p-6p*       Mandatory RCRCE Program Student Meeting 5p-6p*</p>	<p><b>20</b>      Spirituality and Social Justice Event: 6p-8p      Proctor 160       LPCANC Conference</p>	<p><b>21</b>      Last Day to Defend Thesis/Dissertation       LPANC Conference       College of Education Faculty Mtg (10a-1130a) 114      Proctor</p>	<p><b>22</b>       LPCANC Conference</p>



<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b> Junior Faculty Writing Group (9a-1p) 303 Proctor	<b>27</b> Fall Convocation 10a-12p	<b>28</b>	<b>29</b>
<b>30</b>	<b>31</b> Doctoral Practicum and Mental Health Counseling P/I Applications Due					

\*Denotes student retention event



**College of Education  
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 November 2016**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 Junior Faculty Writing Group (9a-1p) 303 Proctor  CBHW: 12p-1p: Student Lunch and Learn: Preparing for the Client Crisis  RCA Event: 6p-8p: "What Makes me Marketable to Employers?" Proctor 114  NCSCA Fall Conference  Last Day to Drop	3     NCSCA Fall Conference	4 CBHW: 8a-5p: Adult Mental Health First Aid     NCSCA Fall Conference	5
6	7	8 6P-7P Innovators in Counseling Series (CEUs available)	9 Junior Faculty Writing Group (9a-1p) 303 Proctor	10 University Supervisors Meeting for Practicum/Internship 12p-1p	11 Site Supervisor Training: 9a-11a: Principles of Supervision	12



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DEPARTMENT OF COUNSELING

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<b>13</b>	<b>14</b> Dept. Sponsored Peer Mentoring Event	<b>15</b>	<b>16</b> Junior Faculty Writing Group (9a-1p) 303 Proctor  Counseling Coordinator Mtg.: 11a-12p  Counseling Faculty Mtg.: 1p-2:30: Proctor 160	<b>17</b>	<b>18</b> College of Education Faculty Mtg (10a-1130a) 114 Proctor	<b>19</b>
<b>20</b>	<b>21</b> Last Day to Submit Approved Thesis/Dissertatio n to Graduate School	<b>22</b>	<b>23</b> University Holiday	<b>24</b> University Holiday	<b>25</b> University Holiday	<b>26</b>
<b>27</b>	<b>28</b>	<b>29</b>	<b>30</b>			



**College of Education  
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December 2016**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 Last Day of Classes Last Day to Complete Hours for Field Experiences	2 Reading Day	3
4	5 Final Exam Week	6	7 Counseling Faculty Mtg.: 12p-4p: Proctor 160	8	9 Counseling Graduation Event: 12p	10 Graduation
11	12	13	14	15	16	17
18	19	20	21	22	23	24



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DEPARTMENT OF COUNSELING

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25	26	27	28	29	30	31
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