

Student Complaint Form

NC A&T State University
College of Agriculture and Environmental Sciences

Student Name _____ Banner ID# _____

Classification _____ Contact Number _____ E-Mail _____

Course _____ Section _____ Semester _____

Date Professor was Contacted/Result _____

Date Department Chairperson was Contacted/Result _____

Nature of Complaint: (Check all that apply)

- | | |
|---|---|
| <input type="checkbox"/> In-class complaint against professor | <input type="checkbox"/> In-class complaint against student |
| <input type="checkbox"/> Out-of-class complaint against professor | <input type="checkbox"/> Out-of-class complaint against student |
| <input type="checkbox"/> Complaint against SAES staff | <input type="checkbox"/> Complaint against student worker |
| <input type="checkbox"/> Grade complaint | <input type="checkbox"/> other (Please specify) _____ |

Please articulate briefly and clearly the nature of this complaint. You may attach an additional typed document if more space is needed. In addition, submit with this form evidence that supports your complaint. Please sign and date the form when completed. Email from your campus email account to Dr. Antoine Alston, alstona@ncat.edu, or download, print and hand deliver to the dean's office, 1st floor Webb Hall. (If emailing, you may key in your signature.)

Student Signature _____ Date _____

*****ADMINISTRATIVE USE ONLY*****

Status of Complaint:

- | | |
|---|---|
| <input type="checkbox"/> Follow-up with Student | <input type="checkbox"/> Investigation Currently in Progress |
| <input type="checkbox"/> Complaint Withdrawn by Student | <input type="checkbox"/> Complaint resolved as of ___/___/___ |